

Application for MedSoc Societies Grant 2018/19

MedSoc is committed to helping UEA medical students to get the most out of their time at University. We recognise the great work many smaller academic medical societies do to support students in their studies, and want to support this!

Therefore, we have set aside £4000 from our 2018/19 budget for societies to apply for to use for specific events they want to attend or run. This is further divided up into £1000 available for the winter term and £1500 for spring and summer terms respectively. Money is carried over from each term to the next if it is not claimed. This replaces our previous 'Societies Fund' initiative in which several hundred pounds was given away last year to smaller societies.

We would like to see this event support both existing events and the creation of new ones, so have a think with your committee about how you could use this money to help your society this year!

What can societies apply for help with?

If your society requires funding to put on an event themselves, such as run a course, book a speaker or organise a conference, we can help! We would like to see those who have bought MedSoc membership benefit the most from this grant, but this is not a stipulation of the fund. However, applications which aim to achieve this are more likely to be successful.

How much can societies claim?

The maximum amount that can be claimed is £250 per society per year. This can take the form of reimbursements for goods up to a total value of £250, or subsidising the cost of a course/event to those registered as MedSoc members as an incentive to book on. Smaller claims can be made too.

For example if 25 MedSoc members attend a first aid course your society runs, we will subsidise their tickets by £10 each, as a benefit of their membership. Alternatively, if your society would like to run a conference at UEA, you could submit receipts to us for purchases of up to £250 and we will refund you.

Can societies claim this as well as the conference bursary?

Because MedSoc has to ensure we have enough money to fund a wide range of events and opportunities, we will be limiting conference bursaries only to events not already supported by the Societies Grant initiative.

This is with the exception of the Cardiology Society and Obs and Gynae Society conferences, which announced ticket sales before we decided to only offer conference bursaries to events not already supported by MedSoc. Conference bursary requests for these will still be honoured.

How will you decide who the funding goes to?

The Presidents, Secretary and Treasurer of MedSoc will be meeting in the first month of each term to look through the applications and decide which ones we feel will benefit medical students at UEA the best. We can only do this going by the information you provide us with in the application form, so we advise you to fill this out as best you can!

Funding can be allocated in advance to any of the 3 terms regardless of which term the application is made in. Therefore, if you are planning an event for next March, you can apply in the winter term and secure that funding, so sort it early and don't miss out!

Terms and conditions:

- 1) Your society must be registered with the UEA Student Union and be listed under the 'Medical' tab on the uea.su website to be eligible.
- 2) The MedSoc team will make the decisions regarding the allocation of funding and will consider all aspects of the application impartially. We may ask you to prove you are unable to fund the event yourselves.
- 3) We will endeavour to create equal opportunities for all students. However the money paid out may not be the same for each individual application, due to the varying nature of the requests.
- 4) There is a limited budget for each term and so not all applications may be able to fulfilled; if this is the case, we will endeavour to work with applicants to provide a useful amount within our budget.
- 5) Money can only be paid retrospectively, as per the usual reimbursements from the SU for society expenses.

If you have any questions, please contact us at ueamedsoc1@gmail.com.

Fill in this form with as much information as you can about your application; we encourage you to discuss your thoughts with the wider committee.

- 1) What would you like MedSoc to support you with this year? Please provide as much information as you can.
- 2) Please provide detailed costs of what you'd spend the grant on.
- 3) MedSoc would like to see that those registered as members of MedSoc gain the most value from this grant. How will you achieve this?
- 4) How will you prove to us how the money has been spent? We cannot accept any application without full receipts for every purchase.