

Societies' Grant T&Cs

- The Societies' Grant scheme will apply from the *1st September 2020*.
- The claims will be assessed by the UEA MedSoc committee (presidents, treasurer and secretary) by a case-by-case basis.
- The MAXIMUM grant you can claim will be worth **£250**. Any claims that request a value more than £250 will be immediately voided.
- You must, in the form, outline:
 - Exactly why your society would require the money/what your society plan to use the money for.
 - When your society would require the money by.

- An application for the UEA MedSoc Societies' Grant DOES NOT necessarily guarantee a successful claim.
- A society may only claim ONE UEA MedSoc Societies' Grant once every TWO academic years. The MedSoc committee will make a note of each society who claims the grant, and any society who applies more than once during the two-year period will have their claim immediately voided.
- At least THREE members of your society's official committee MUST have existing UEA MedSoc memberships that do not expire by the end of that academic year. The names of your existing members must be stated in the form. If this criteria is not met, the claim will be immediately voided.
- The grant MUST be claimed to cover an expense for a **future transaction(s)** (as of the time of filling in the form). The timeline and date of the transaction(s) must be clearly outlined in the application. It cannot be used to cover a past expense.
- The society claiming the grant MUST be a society related to medical studies. The committee will assess this criteria on a case-by-case analysis, and any claims that do not satisfy this criteria will be immediately voided.
- Once a claim is received by the UEA MedSoc committee, they will thoroughly assess the form, as mentioned above, on a case-by-case basis. If the committee feel the claim is reasonable, they will invite the applying society for an interview, where they will discuss the claim further and may be asked questions.
- The UEA MedSoc committee have the right to cancel or deny any claim at any point, for any reason, during the process if necessary.